

OYSAN STATE LEAGUE



Guidelines for Registration - Fall 2008

IMPORTANT DATES

- June 30th Team Declaration opens.
- July 21st Registration opens @\$15.00 per player/coach
- July 25th Team Declaration closes and Team Declaration Fees are due in the State Office by 4:00pm.
- July 30th Preliminary Schedule Posted
- August 15th Final Schedule Deadline
- August 20th Registration paperwork is due into Registrar's/State office. Fines WILL be applied after the deadline
- August 21st Registration Fees increase to \$20.00 per player/coach
- August 30th Official Start of Fall Season (teams may schedule games beginning August 16th but these games must be played as scheduled or the team/club will be subject to penalties)
- October 1st Registration is closed.
- October 26th Official End of Fall Season

Please refer all questions regarding registration or the SL registration system to the SL Registrar.

All players and coaches will be registered on-line through OYSAN's State League Registration program. Once your Team Fee is paid for and the SL registration system is open, the SL registrar send, via email, a Club Password to access the OYSAN SL registration system.

PLAYER REGISTRATION FEES

\$15.00 per player/coach registered on-line through August 20th

\$20.00 per player/coach registered on-line from August 21st

PLEASE NOTE....there are two parts to completing your registration.

Registering your players/coaches on-line

Processing and Approval of your Registration by the SL Registrar

You should register your players on their age appropriate team so that their pass will reflect their correct age group. Players registered with your club can "play up" in SL games. "Playing up" is defined as playing in a division higher than the team the player is registered to and in an age group equal to or older than the players official team.

No Guest Players (defined as players not registered in the SL and to your club) are permitted to participate in any SL game. All participants must be registered through the SL and have a current SL pass.

All teams must be registered through the State League Registrar prior to participating in any game and having stamped rosters and passes.

GAME FORMAT & ROSTER SIZE (REGISTRATION) REQUIREMENTS

Age Group	Format	Minimum	Maximum
U9 / U10	Academy		
U10 Div. I	6 v 6	6	12
U11 / U12	8 v 8	8	14
U13 – U16	11 v 11	11	18
U17 – U19	11 v 11	11	22

Each roster printed must meet the Minimum Roster size. The minimum roster size is the number of players common to both your league roster and your State Cup roster.

If you need to register more players than the maximum permitted (above) in an age group, you need to declare two teams, an A and B team.

There must be at least one coach on each roster.

No more than the maximum above can be registered on a team

TRAPPED U15 PLAYERS

There will no longer be a provision for trapped U15 players per OYSAN registration policy applicable to all member leagues. A team with a U15 player will be considered a U15 team. For the Fall season ONLY will the U15 team be allowed to play in the U14 division. Teams may roster a U15 player who is either in eighth grade or not affiliated in any way with a High School program. A maximum of five U15 players may be registered per roster.

STEP 1 – Registering your Players On-Line

All player are considered new and must be entered into the system:

- Active...player will show on your official roster
- Non-Active...this is not an option for this season.
- Delete...player that has left your club and will not be returning.
- Players registered this seasonal year that leave are to be Dropped, not Deleted.

STEP 2 – Printing your Roster and Passes

- Print your roster and verify player information is correct.
- Sign your roster.
- Using the USYS Member Pass Stock, print off your passes
- Contact SL Registrar if you need additional pass stock
- Attach the coach or player's COLOR photo to their pass
- Passes must be signed by each player and/or coach.
- Passes will only be good for the 2008-2009 seasonal year.
- \$5 will be charged for a replacement passes

STEP 3 – Submitting your Registration to Registrar

The following needs to be submitted to Registrar:

- Signed Roster & In-Active listing if applicable
- Player Membership Form for each player which must be signed by parent or guardian and

is available at-<http://www.oysan.org/PlayerRegistrationForm.pdf>

- Proof of Age for each player (see below)
- Passes for each player and coach. Signed and color photo attached.
- Coaches Registration Form which is available at: <http://www.oysan.org/Forms>
- Proof of Risk management

FOR THE INITIAL TEAM REGISTRATIONS ALLOW (5) DAYS FOR YOUR REGISTRATION TO BE PROCESSED BY REGISTRAR.

For subsequent late player additions allow three (3) days for processing

IMPORTANT: All Coaches must complete the 2008-2009 Risk Management Form at <http://www.oysan.org/KidSafe.html>

This must be done prior to submitting the team for player registration by the SL registrar. The confirmation page for each coach must accompany the team packet or when a coach/manager is being added to an existing team.

PROOF OF AGE -acceptable proof of age are as follows:

- An approved State League pass from Spring 2008
- Copy of Certified Birth Certificate
- DD Form 1173
- Board of Health Record
- Passport
- Current Driver's license
- Alien Registration Card issued by the US Government
- Certificate issued by the INS attesting to age
- Certification of an American Citizen Born Abroad issued by the appropriate government agency

Not Acceptable proof of age:

- Hospital Certificates
- Baptismal or religious Certificates

Once your Initial Roster has been processed, changes can be made to your roster.

Adding player(s)/coach to your roster:

- Register player(s) on-line through e-reg system
- Print and sign new/updated roster.
- Submit the following to the registrar
 - Player Membership Form for each added player
 - Proof of Birth (see above) for each added player
 - Completed player pass for each added player or coach
 - Risk Management confirmation page for coaches

Releasing a player from your roster:

- Drop the player being released in the e-reg system
- Print and Sign a new/updated roster without the released player on it.
- Obtain a completed, signed Player Release Form (www.oysan.org/forms)
- Submit Roster, Form and player pass to Registrar.

Receiving a Transferred Player:

- A Transferred player is a player that was previously on another OYSAN team during the 2008-2009 Seasonal Year.
- See “Adding players to your roster” (above)
- A completed Player Status Form, signed by both clubs

Players may only be registered to **one** club in the SL. Players cannot guest play from one club to another in the SL even if they are a registered player in the SL.

OTHER OYSAN REGISTRATION INFORMATION

TOURNAMENT ROSTERS

Under review

OUT OF STATE PLAYERS

Players must first register with their home state association and request out of state permission to play from both state associations. Please include appropriate forms with registration. Out of State Permission to Play Form is available at www.oysan.org.

MEDICAL RELEASE

The Medical Release should be completed and a notarized copy should be on file for every player. All teams that travel outside of OYSAN must have a notarized medical release. These are NOT to be turned in with your registration paperwork.

TRAVEL PERMITS

Application to Travel form is available at www.oysan.org
See on-line instructions.

OYSAN PLAYER RELEASE/TRANSFER FORMS

Form must be properly completed and submitted for player releases or additions of transferred (players previously registered to another team) players to your team roster. A player cannot be removed from your roster (either club or official league roster) without the signed player release. It is the responsibility to the team to insure that any new team players that were previously registered to another team provide the appropriate signed release and transfer form to the State Office with registrations

MIDWEST REGIONAL LEAGUE (MRL) TEAMS

Teams competing in the MRL must satisfy eligibility requirements for the US Youth Soccer

National championship Series (State Cup). Teams must comply with the rostering rules. Your Midwest League roster should mirror your State League roster. Remember, all changes go back to the very first time a player's name appears on an official roster.

SUBMITTING YOUR REGISTRATION

- Drop Off and Pick Up your registration at the Registrar's office (below)
- Mail to the State League Registrar (below) and include a SASE for return.
- If mailing by any "overnight" service, please waive any required signature.
- **If postage is not included, paperwork will not be sent.**

OYSAN State League Registrar
Bernie Telmanik
3554 Brecksville Rd Suite 100
Richfield, OH 44286
(H) 330-659-0989 (F) 330-659-0993
bernie@oysan.org

CHECKLIST FOR SUBMITTING YOUR REGISTRATION

To be SUBMITTED TO REGISTRAR for approval

- ROSTER, Signed
- OYSAN COACHES/VOLUNTEER REGISTRATION FORM
for each coach/mgr on roster
- OYSAN Player Membership Form for each player
- Signed by parent or legal guardian
- PROOF OF BIRTH for every player
- PASSES for each player and coach/mgr listed on roster
- Color photo attached
- Passes signed by player or coach
- Risk Management confirmation page completed for each coach
- Self addressed stamped envelope for return of registration

To be completed but **NOT** Submitted to Registrar:

- Medical Release Form signed and notarized for each player.

REGISTRATION NOT COMPLETE WHEN TURNED IN WILL BE RETURNED

**REGISTRATION TURNED IN WITHOUT POSTAGE WILL NEED TO BE PICKED UP
OYSAN IS NOT RESPONSIBLE FOR POSTAGE**

WALK UPS WILL NOT BE ENTERTAINED