

OYSAN State Cup Team Check-In Procedures For all Semi-Final Games

All teams (including all players and coaches) must physically check-in with the tournament headquarters one (1) hour before the team's first State Cup semi-final game.

The check-in procedures involves:

- Teams will be checked in on a first come first serve basis
- Teams will line-up in roster order (this is usually alphabetical order)
- Each player will hold their own pass card for check-in
- The tournament will have a copy of each team roster, but teams need to come prepared with the following documents to present, if needed:
 1. A copy of their league approved State Cup roster
 2. Acceptable proof of age for every player
 3. Medical release for each player
- Passes of all players not present at the team check-in will be kept by the OYSAN tournament committee at the tournament headquarters for the duration of the tournament or until the player officially checks-in with the tournament.
- Players not present for this team registration will need to check-in with tournament headquarters, retrieve their pass BEFORE playing any games. They will then take the pass to the team manager.
- All teams will complete the **OYSAN Official State Cup Game Lineup & Referee Report** for each game as done for all preliminary games.

Teams in the U10-U12 Age Groups: Teams in these age groups will not complete and submit the Official Blue Roster and US Youth Soccer Official Game Lineup & Referee Report. These forms are only for those teams that may advance to the Regional Competition in the U13 and older age groups.

Teams in the U13 and Older Age Groups: Instructions for Completing the Blue Roster and US Youth Soccer Official Game Lineup & Referee Report

- Before the Semi-Final Game: Teams U13 and older in the Semi-Finals will check-in at the tournament headquarters one hour before the semi-final match for players to sign both the Blue Roster and the US Youth Soccer Official Game Lineup and Referees Report.
- At the time of this team check-in, the **team** must submit both the Blue Roster and Official Game Lineup Referee Report, typed but **without player signatures**.
- The Blue Roster will reflect ALL players that appear on your team's State Cup roster.
- The lineup on the US Youth Soccer Official Game Lineup Referee Report will reflect your player game roster for the **Final** game.
- If your team lineup has changed for the Finals from what was submitted on the Official Game Lineup Referee Report at the semi-finals, a new form will need to be typed in advance, signed and submitted to the Tournament Headquarters one hour before the start of the **Final** game.

Blue Roster (which team will print on white paper)

Enter Team Information – All Information must be typed.

- Enter your Region Number: II (Midwestern Region)
- Enter the name of your State Association: Ohio Youth Soccer Association North
- Enter your team name, i.e. Ohio United, your age group and check either Boys or Girls
- Enter Coach's Name, home and cell phone number, and complete address
- Enter the names of any Assistant Coaches, Managers or Trainers
- Enter the Team Manager's Name, home and cell phone number and complete address

Enter Player Information

Players must be listed in alphabetical order by last name first. List ALL players that appear on your State Cup roster.

- **Jersey #:** Enter the player's primary uniform number
- **Player:** Enter player's name, last name first. Name must match the name on the player's pass. Example: Doe, Jane
- **Signature:** Leave blank, player must sign the roster at team check-in one hour before FINALS game.
- **Registration Number:** Enter the player's identification number as it appears on the player pass.
- **Birth Date:** Enter the player's birth date in MM/DD/YYYY format; i.e., 06/15/1993
- **Alt #:** Enter the uniform number of the players alternate color jersey

US Youth Soccer Official Game Lineup Referee Report

Enter Team name and Player Information under appropriate heading (indicate if you are Home Team or Visiting Team).

- **Jersey #:** Enter the player's game uniform number
- **Player Name:** Enter players name, last name first in alphabetical order
- **Pass No.:** Enter the player's identification number as it appears on the player pass.
- **Signature:** Leave blank; player must sign the official game lineup card at team check-in one hour before semi-final game.