



## **Information for Hosting an OYSAN Coaching Education Course**

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Spring 2009**

The following information outlines the general process for hosting an OYSAN coaching course. Once local facilities have been secured, the bulk of the administrative work is handled on-line through OYSAN. Organizations, or local Director's of Coaching, interested in hosting a coaching education program for the first time, are encouraged to contact OYSAN with any questions or concerns.

### **OYSAN Contacts**

#### Coaching School Administrator

Bernie Telmanik (330) 659-0989 / [Bernie@oysan.org](mailto:Bernie@oysan.org)

#### State Director of Coaching and Player Development

Tom Turner (330) 659-0989 (Work) / (216) 496-4683 (Mobile) / [Coaching@oysan.org](mailto:Coaching@oysan.org)

### **The Hosting Process**

1. The first step is for a local soccer organization to decide to host an OYSAN coaching course.
2. There are three OYSAN courses, all constructed around the ages of the players - U-6/8 Module, U-10/12 Module, D License – and the local organization should select the course(s) that best serves the needs of their players and coaches.

The minimum number of coaches required to host a course is as follows:

- U-6/8 Module: 8 coaches
- U-10/12 Module: 10 coaches
- D License: 12 coaches

The maximum number of coaches per course is as follows:

- U-6/8 Module: Unlimited
- U-10/12 Module: Unlimited
- D License: 20 coaches (permission is required to exceed this number)

3. It is common for coaches outside the local host group to register for a course. A hosting organization may request a closed course, if a volume of local coaches exists.
4. Once a decision to host has been made, local facilities should be contacted to determine the availability of dates and times.
5. The duration, traditional schedule, and cost of each course is noted below.

U-6/8 Module: 3 hours, scheduled into any available time block. Course cost: \$25 per coach.

U-10/12 Module: 11 hours, typically scheduled over one weekend - Friday (6-9) and Saturday (8-5) - or any 11-hour configuration of weeknights and weekends. Course cost: \$110 per coach

D License: 34 hours, typically scheduled over two weekends - Friday (6-9) and Saturday (8-5) and Sunday (8-5) - or any 34-hour configuration of weeknights and weekends. Course cost: \$220 per coach

6. The U-6/8 Module is a field-only course.
7. The U-10/12 Module and the D License require a field (gym) and a classroom. In general, the classroom should be within easy access of the field; however, a short drive between facilities is acceptable.
8. The host facility/organization should provide the following:

Essential Classroom Elements

- Chalkboard or Wet/Dry Board or Flip Chart or Smart Board
- VCR/DVD and TV
- Tables and chairs

Essential Field Elements

- Minimum field space: 100 x 50 yards
- Players:
  - The youth modules require players to demonstrate age-appropriate soccer!
  - The “D” License requires youth players for the testing process and some of the field sessions.

Preferred Field Elements

- Portable goals
- Nets
- Field markings

9. If a host organization incurs rental charges for the use of facilities, a facility surcharge can be added to the cost of the course. The surcharge should be posted with the registration announcement (see below) and the monies collected at the course check-in.
10. Once facilities have been secured, the hosting organization should contact the OYSAN Director of Coaching (via e-mail) to arrange for instructors. A minimum of three weeks notice is suggested to ensure instructor availability.
11. The course will be added to the master schedule on OYSAN.ORG and advertised in the semi-monthly e-Newsletter. The information for a local contact person will be listed with the course. Here is an example of a posted course...

**Youth Module U6-U8**

Location: Fishcreek Elementary School Stow

Course Schedule:

Tuesday 3/10/2009 6:00 PM - 9:00 PM

Cost: \$25.00

Coordinator: Zoe Walsh

Phone: (330) 606-5064

E-mail: [zwalsh@neo.rr.com](mailto:zwalsh@neo.rr.com)

Additional Information:

Driving Directions: 5080 Fishcreek Road Stow, OH 44224

Course Status: To Be Held as Scheduled

**[Register Online for This Coaching Course](#)**

12. The local contact can check with the OYSAN Coaching School Administrator (via e-mail) for periodic updates on enrollment.
13. Prior to the course, a roster will be e-mailed to the local contact from the OYSAN Coaching School Administrator. Once a course has started, the on-line registration system closes and will not accept late-adds.
14. There is a \$30 surcharge for coaches who are not affiliate or associate members of OYSAN.
15. At the course opening, the local contact, or designee, is responsible for checking-in the candidates.
16. Unless otherwise arranged, the instructor for the opening session will bring the course materials. Each candidate receives a course workbook and an OYSAN Coaching Schools tee shirt. Coaches attending the U-6/8 and U-10/12 Modules will also receive a US Youth Soccer Handbook for Small-Sided Games.
17. Within the week following the course, the local contact should confirm the attendees with the OYSAN Coaching School Administrator. Candidates must attend the entire course to receive their certification. In the event that candidate

- misses part of a course, the missed sessions must be made up at a subsequent course.
18. Host organizations will often choose to pay all, or part of their coaches registration fees. This can be accomplished by instructing local candidates to “Pay by Check” when they register on-line. The host organization can then submit one check, payable to “OYSAN Coaching Schools,” following the course.
  19. Once the course has been completed, attendance verified, payments received, and the Risk Management process completed, the course certificates or licenses (D) will be e-mailed directly to the coaches.
  20. Risk Management clearance is required of all OYSAN coaches and administrators. The link is <http://www.oysan.org/Programs/kidsafe.htm>.
  21. There is no testing procedure for the U-6/8 or U-10/12 Modules, so passing the course is directly related to attendance. The D License is the “gateway” course to the US Soccer National Coaching Schools and candidates are assessed at either the “National” or “State” level through a rigorous, on-field evaluation process.
  22. More information on the US Soccer National Coaching Schools can be found at <http://www.ussoccer.com/coaches/index.jsp.html>.

For more detailed information on the full range of courses and presentations offered by OYSAN, link to <http://www.oysan.org/Coaches/coach.htm>.

